



Agenda
Board of Supervisors Meeting
Madison County Board of Supervisors
Tuesday, November 23, 2021 at 6:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Consent Agenda

1. Approve: Minutes from 11/09/21

Special Appearances

Old Business

2. UDA Update

New Business

3. School Supplemental
4. Lexipol — CORDICO Mental Health & Wellness Solution
5. Planning Commission Items for Consideration:
 - a. Level of Standards for Grandfathering
 - b. Remove Exclusion for Seasonal Brief and Definition of Full-Time Business
 - c. Temporary Housing Consideration
6. Challenge to VATI Application
7. RSA Mediation Participation
8. Hockey MOU

Information/Correspondence

9. Upcoming Meeting Schedule

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS MEETING

Date: 4:00PM — Tuesday, November 9th, 2021
Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #33 — November 9th

At a Regular Meeting (#1) of the Board of Supervisors on Tuesday, November 9th at 4:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chair
Charlotte Hoffman, Vice-Chair
Amber Foster, Member
Kevin McGhee, Member
Carty Yowell, Member
Jonathon Weakley, County Administrator
Sean Gregg, County Attorney
Alan Berry, Deputy Clerk

ABSENT:

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson advised that a quorum was present.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Supervisor Hoffman made a motion to approve the agenda as presented, seconded by Supervisor McGhee. *Aye: Jackson, Hoffman, Foster, McGhee, Yowell. Nay: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor to public comment. With no public comment being brought forth, the public comment session was closed.

CONSENT AGENDA

- 1. Approve: Minutes from 10/26/21

Supervisor Foster made a motion to approve the Consent Agenda as presented, seconded by Supervisor Hoffman. *Aye: Jackson, Hoffman, Foster, McGhee, Yowell. Nay: (0).*

SPECIAL APPEARANCES

- 2. Adam Moore — VDOT Quarterly Report, Remote Participation

Adam Moore was present remotely and informed the Board of VDOT’s quarterly activities. Their report included:

- Preliminary Engineering on Bridge Replacement Projects: Advertising dates will be updated soon
- R-CUT at Shelby: Currently working on transcript from last public hearing; will be provided once completed

- Rural Rustics: Forest Drive surface treatment may occur this week
 - Construction Activities: Leon Road has been an on-going effort; will be proceeding with insulation of pipe liner
 - Engineering Items: Stop Bars and Rumble strips as well as daylighting signs at Route 15; flashing stop signs at Pratts. Speed study for Raceground Road is complete; will remain at 35 while Twyman's Mill study is still on-going.
- *Chairman Jackson: Stated that the Board would like to apply for sidewalks through VDOT's Smart-Scale process; asked about the scoring process and if a resolution would suffice to increase the scoring or whether it needed to be in the County's Comprehensive Plan.*

Mr. Moore responded that he believed that it needed to be included in the Comprehensive Plan; asked about coordination with Chuck Proctor.

Brian Gordon asked Mr. Moore about the Bridge Projects and whether there was a detour plan / phased construction.

Mr. Moore said he would check and respond later in the week.

3. Greg Dorazio — Central Virginia Small Business Development Center

Greg Dorazio was present and informed the Board of the following:

- The territory his organization covered
- How his organization helps entrepreneurs
- The impact the work his organization is having on small businesses
- The team working with Madison County
- What his organization offers and its supporters
- What his organization was asking for from the Board (\$7,616)

➤ *Chairman Jackson: Asked how much the Board awarded to the SBDC last year.*

Mr. Dorazio responded that they received \$500 in funding from the Board.

➤ *Supervisor Yowell: Asked how they spread the word about services available.*

Tracey Gardner responded that they had been using the website and ads in the paper to get the word out.

➤ *Supervisor Yowell: Asked if the SBDC advise that the Board have a registry for small businesses in the County.*

Mr. Dorazio responded that there might be some issues with forming a registry and that it would be a decision left up to the local government.

- *Supervisor Yowell: Asked if there was a limit on the number of websites Madison County could get.*

Mr. Dorazio responded that they received a grant to cover contractors' expenses, but that they would work with those needing a website.

The County Administrator stated that the County was available to help and that they would be open to listening to ideas under an NDA if that would help foster discussion.

CONSTITUTIONAL OFFICERS, COUNTY DEPARTMENTS, COMMITTEES & ORGANIZATIONS

Planning Commission: Nathan Cowan was present and informed the Board that everything was well with the Planning Commission's proceedings.

Zoning & Planning: Ligon Webb was present and informed the Board of a small amendment to be made and advertised to the Solar Ordinance; will be a public hearing for two unit rental (AirBNBs).

Commissioner of Revenue: Brian Gordon was present and informed the Board of a current job opening within his department and that he is moving forward with Avinity software implementation.

Sheriff: Erik Weaver was present and informed the Board of the success of Trick or Trunk; issues with getting parts for vehicles, might not be available until 2023. One grant taken care of thanks to Finance Department; working on another.

Finance: Michele Thacker was present and informed the Board that Finance was working on grants with many departments and that they had received a letter from Davenport to provide an update on disclosures. She will be meeting tomorrow with the Department of Health regarding funding and is currently working with the Bank of America on P-Cards.

- *Supervisor Yowell: Asked what the threshold on the P-Cards is.*

Ms. Thacker responded that the P-Cards are set by Department; some would need higher limits on their cards than others.

Facilities: Moonie Frazier was present and informed the Board that the parts for the elevator had still not come in and that there were occasional problems with the chiller at the Courthouse. Also looking at bids for pressure washing the Admin Building.

E-911: Brian Gordon was present and informed the Board of the following:

- Still working on Radio Project
- Hughes River acquisition is nearly complete
- Tower site is under development; preliminary design probably by next week
- Primary contractor has been added for sites between Greene and Madison
- Beautiful Run and Blakey sites have little work that needs to be done

- Balloon test scheduled for November 22nd in regards to Hughes River
- Denied AFG 2020 grant; applying for the AFG21 Grant
- Next Gen 911; firewall caused everything to be pushed back to January
- Marcus Alert; involved in several groups and part of a pilot program to start December 1st
- GeoComm; fully-implemented and ready to go
- Currently in the progress of naming two roads with one more possibly on the horizon; signs installed in 2013 are fading rapidly

➤ *Supervisor Yowell: Asked if the private roads with brown signs are in the 911 system.*

Mr. Gordon responded that they are. Said they might want to look at reworking the ordinance since blue signs don't fade like the brown ones.

EMS: Noah Hillstrom was present and informed the Board of the following:

- 182 calls in October; average response of 10 minutes
- Working to fill open position in EMS
- Several people out on medical leave at the beginning of the year
- AED order is dealing with chip issues; might receive in December
- Submitted for a grant with Finance
- Agency inspection on November 16th

➤ *Chairman Jackson: Asked how many AEDs the County is waiting on.*

Mr. Hillstrom responded that they were waiting on 28.

➤ *Supervisor Yowell: Asked how EMS calculated overtime.*

Mr. Hillstrom responded that they used hour 41.

➤ *Supervisor Yowell: Commented that someone had told him that EMS used an alternate calculation for overtime by EMS. Asked why they used hour 41 rather than the other method.*

Mr. Hillstrom responded that he didn't know specifically why they were on the hour 41 method rather than the other.

IT: Bruce Livingston was present and informed the Board of the following:

- RDA server; Robert Goley was brought on to do a lot of the work involving the server
- REC reached out about lease for the poles being using for fiber
- New WiFi and network switches in the Commonwealth's Attorney's office
- Rebuilding some desktops to fix their speed issues
- Replaced firewall at EMS

➤ *Chairman Jackson: Asked if the computers are being run hard and that's why they're slowing down so much.*

Mr. Livingston replied that in certain circumstances the drives are being overloaded and that the computers that were bought weren't exactly the best.

- Chairman Jackson: Asked if the County was saving money by getting rid of the radio repeaters and if contracts were being adjusted in line with phasing them out.

The County Administrator said that he didn't know if it was cheaper, but the reliability was much better. Also stated that they will be looking to revise and revamp contracts as needed.

Economic Development & Tourism: Tracey Gardner was present and informed the Board of the following:

- \$40,000 to be received from ARPA
- State summit next week
- Firefly to get a map of challenges with the VATI grant
- 3 tenants at the office; inquiry for another one
- Website hits went up
- Merry Madison event with about 25 businesses participating
- December 3rd Parade, Smores with Santa event

Clerk of Court: Leeta Louk was present and informed the Board of the following:

- Sent in \$76,831 to the state; County got \$35,583
- Jury trial on the 21st of October
- Working on park papers
- Working on grant to go to state library

Parks & Rec: Jerry Carpenter & Lindsay Von Herbulis was present and informed the Board of the following:

- Halloween fest had several hundred people come
- Haunted Woods last Saturday; 331 paid to come through
- Smores with Santa on December 11th
- Winter Sports registration open now

Deputy Clerk: Alan Berry was present and informed the Board of the following:

- The audit starts next work; working with Finance to get everything prepared
- Ethics Council will be sending out a guide for the Statements of Economic Interest and other disclosure forms that will be sent out to County Departments to fill out
- Also officially approved as a notary; will visit the Clerk of Court to finalize

Treasurer: Stephanie Murray was present virtually and informed the Board of the following:

- Working with Avinity; some approvals still need to get done
- Audit next week; Mary Earhardt has been working on the pre-audit

School Board: Barry Penn Hollar was present virtually and informed the Board of the following:

- Approved request from the Board for \$350,000 supplemental appropriation for after-school program with Parks & Rec and Boys & Girls Club

- Opposition and public comment on mask mandate; no discussions to end the mandate yet — mandate does seem to be helping the schools as numbers are down
 - Have been hearing about teachers being under a lot of stress dealing with COVID related issues; added half-days to the calendar to give teachers some relief
 - Approved the day before Thanksgiving as a full off day
 - Superintendent announced use of ESSER money to give all full-time employees a \$1,500 bonus; \$750 to part-time employees
- *Supervisor Yowell: Asked when the grant was going to be awarded if the checks were going to go out before ESSER was awarded.*

Mr. Penn Hollar said he was not sure when the grant would be awarded but would check into it.

- *Chairman Jackson: Informed Mr. Penn Hollar that the \$350,000 supplemental appropriation from ESSER on the Board's part would probably take place during the next Board meeting.*

Mr. Penn Hollar stated that the money being referred to was a separate federal fund from ESSER.

The County Administrator clarified that the 23rd is the time he discussed with the Superintendent of the schools for approving the supplement.

OLD BUSINESS

4. PRA Project

Jerry Carpenter and Lindsay Von Herbulis advised the Board of a project to develop Hoover Ridge. The presentation discussed the following:

- Includes many recreational areas for sports and general use including a playground, splashpad, and hockey rink
- Have developed a site concept
- Includes accessibility options for all ages; group play is an important component
- Chris Artale is working with the Washington Capitals for the Hockey Rink aspect of the proposal
 - Would include training clinics to be provided by Capitals staff and players; includes equipment and other materials as well

Chris Artale said they are working under an MOU with the Washington Capitals and that they're in the process and planning for estimates and other parts of the project.

Danny Crigler said that the project was a great idea and something that would do the community well.

- *Supervisor McGhee: Asked about the matter concerning subdivisions.*

- *Chairman Jackson: Informed Supervisor McGhee that, to get ESSER funding from the schools, the lot would need to be subdivided with an easement and award it to the school as they must own the property to be able to use the funds.*

The County Administrator informed the Board of some of the background behind the proposal and said that there were a lot of moving parts in the project; suggested the Board look at getting an engineering firm to develop a scope of work before the project starts in earnest.

- *Supervisor Yowell: Suggested that the Parks and Rec Board be asked if they would finance the engineering and site plan work.*
- *Supervisor McGhee: Said that he liked the project and would be happy to support it in the time he has left on the Board. Was happy with the adult recreation opportunities being provided in addition to those for children.*
- *Supervisor Hoffman: Asked what the school's responsibility is to the project if the Board awarded them the property.*
- *Chairman Jackson: Responded that, the direction so far, has been that there will be a long-term MOU with Parks and Rec and that the County would maintain the property.*
- *Supervisor Yowell: Asked if engineer drawings and a site-plan would be enough to convince the Washington Capitals that the Board was serious about the project.*

Chris Artale said he believed the signed MOU would indicate that the County is serious about taking on the project.

- *Chairman Jackson: Asked if PRA would be the applicant or if the Board is.*

Chris Artale said that would be up to the Board on who would be seen as the applicant.

The County Administrator stated that, if the Board wished, he could get started on getting a scope of work for the project from engineers.

Supervisor McGhee made a motion to authorize the County Administrator to issue an RFP for the purposes of retaining annual engineering services, seconded by Supervisor Hoffman. ***Aye: Jackson, Hoffman, Foster, McGhee, Yowell. Nay: (0).***

NEW BUSINESS

5. Clark Security Agreement

The County Administrator informed the Board that he had met with the Sheriff's Department, the Courts, and the Facilities Department about security measures in place. Said that Clark Security was currently maintaining the equipment on an on-call basis. Recommended that the Board approve the maintenance agreement with Clark Security.

The Sheriff stated that he thought the cost was well worth it.

The County Administrator also informed the Board that the agreement would cover the security systems at 410 and 414.

Supervisor Yowell: Asked if the agreement covered all County-owned buildings.

The County Administrator responded that it was a security equipment function; the equipment would be at the Courts, 410, and 414.

- *Supervisor Yowell: Asked if the County would pay \$75 per hour if they were contacted to perform maintenance outside of the regular maintenance visits included in the security agreement*

The County Administrator responded in the affirmative.

Supervisor Yowell made a motion to approve the Clark Security and Services LLC proposal to provide Madison County security maintenance monthly at an annual cost of \$7,200, seconded by Supervisor Foster.

Aye: Jackson, Hoffman, Foster, McGhee, Yowell. Nay: (0).

The County Administrator asked the County Attorney to comment on what else the agreement might need, such as signature blocks.

The County Attorney responded that they would likely need signature blocks for the agreement.

6. Update Compensation Policy

The County Attorney informed the Board that he had reviewed the Madison County Code and stated that the County has never had a bonus policy in place. The idea would be to have a public hearing on allowing the Board to only award bonuses at open meetings to employees who have gone above and beyond their duties.

The County Administrator suggested that the Board hold a public hearing at their first regular meeting in December on the 14th at 5:00PM or 5:30PM.

Supervisor McGhee made a motion to hold a public hearing set to happen on December 14th at 5:00PM on the employee bonus policy, seconded by Supervisor Yowell.

Aye: Jackson, Hoffman, Foster, McGhee, Yowell. Nay: (0).

7. Zoning Enforcement Fees

The County Attorney informed the Board that zoning violations currently charge \$100 with a maximum subsequent violation of \$250. He suggested that the Board increase these numbers to bring Madison in line with other Counties; suggested \$250 to start and \$500 to \$750 for subsequent violations.

- *Supervisor McGhee: Asked how often a violation would have to be constituted as subsequent.*

The County Attorney responded that the Court will usually give people a reasonable amount of time to respond to a violation and a subsequent violation is generally seen as a failure to correct a previous violation.

- *Chairman Jackson: Suggested that the Board start with \$250 for the first and \$750 for the subsequent violation.*

The County Administrator asked the County Attorney if the Board could take action on the matter without a public hearing.

The County Attorney stated that the change would require a public hearing with an advertising time of two weeks.

The County Administrator asked if the Board would like to hold two public hearings for the first meeting in December on the 14th.

The County Planner said that they would give people ample opportunities to comply and court cases would only be an option for particularly egregious violations.

Supervisor Yowell made a motion to have the County Attorney draft an ordinance related to the zoning enforcement fees to change them from \$100 for the first violation to \$250 and changing the subsequent violation from \$200 to \$750 and to have a public hearing on the matter on December 14th at 5:00PM, seconded by Supervisor Foster.

Aye: Jackson, Hoffman, Foster, McGhee, Yowell. Nay: (0).

INFORMATION/CORRESPONDENCE

8. UDA Resolution

The County Administrator updated the Board on their request to have the County Administrator draft a resolution to support the UDA with the town of Madison. Said that he would have it completed by the second meeting in November unless otherwise instructed by the Board. He would need to speak with Chuck Proctor regarding the issue as well.

PUBLIC COMMENT

Chairman Jackson opened the floor to public comment. With no public comment being brought forth, the public comment session was closed.

CLOSED SESSION

Supervisor Hoffman made a motion to convene the Board in Closed Session pursuant to Virginia Code Sections:

- 2.2-3711(A)(1) for personnel; and

▪ 2.2-3711(A)(8) for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel
Seconded by Supervisor Foster. *Aye: Jackson, Hoffman, Foster, McGhee, Yowell. Nay: (0).*

Supervisor Hoffman made a motion to re-convene the Board in Open Session, seconded by Supervisor Foster. *Aye: Jackson, Hoffman, Foster, McGhee, Yowell. Nay: (0).*

Supervisor Hoffman made a motion to certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Sections 2.2-3711(A)(1) and 2.2-3711(A)(8) that were identified in the motion to convene in closed session were heard, discussed, or considered in the closed meeting, seconded by Supervisor McGhee.

Aye: Jackson, Hoffman, Foster, McGhee, Yowell. Nay: (0).

Per the results of the Closed Session:

Supervisor McGhee made a motion to approve the Memorandum of Understanding Between Madison County Volunteer Fire Company, Inc., and Madison County Emergency Medical Services for the purpose of establishing terms and conditions under which to provide extrication coverage in the event volunteer staffing is unavailable to respond, seconded by Supervisor Hoffman. *Aye: Jackson, Hoffman, Foster, McGhee, Yowell. Nay: (0).*

Supervisor Yowell made a motion to amend the County Attorney's contract, seconded by Supervisor Hoffman. *Aye: Jackson, Hoffman, Foster, McGhee, Yowell. Nay: (0).*

ADJOURN

With there being no further business to conduct, Supervisor Hoffman made a motion to adjourn, seconded by Supervisor Foster. *Aye: Jackson, Hoffman, Foster, McGhee, Yowell. Nay: (0).*



MADISON COUNTY BOARD OF SUPERVISORS AGENDA

Meeting Date: 11/23/21
Item Number: 3

Subject: School Supplemental Appropriation

Summary of Information: Madison County Public Schools applied for a grant through the Federal Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA). This offered MCPS the opportunity to apply for funding to address unfinished learning caused by the pandemic. MCPS received funding through the grant to fund their MadExplorers program. The Madison County School Board at their November 8, 2021 meeting, approved MCPS to request from the Madison County BOS a supplemental appropriation of \$350,000.

Recommended Action: Consider approving the supplemental request to the schools in the amount of \$350,000.

Attachments: ☒ Yes ☐ No

Legal Review: ☐ Complete ☐ Pending ☒ N/A

Attachments:

- November 9, 2021 letter from Superintendent Anna Graham

Superintendent
Ms. Anna Graham

Assistant Superintendent
Mrs. Cathy Jones

Director of Finance
Ms. Tina Cropp



60 School Board Ct
Madison, VA 22727

3.

540-948-3780
540-948-5143 facsimile

MADISON COUNTY SCHOOL BOARD

November 9, 2021

Mr. Clay Jackson, Chairman
Madison County Board of Supervisors
302 Thrift Road
Madison, VA 22727

Dear Clay:

The Virginia Department of Education set-aside funding they received under the federal Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) and offered schools the opportunity to apply for grant funding to address unfinished learning caused by the pandemic. On June 17, 2021, the Madison School Board received \$664,891.56 to fund MadExplorers. The MadExplorers program is a partnership among Madison Parks and Recreations, the Boys and Girls Club, and Madison Schools that serves students weekdays from 3:30-5:30 in grades PK-8. The program provides supervised study and recreational time to assist with continual learning and mental health wellness as they return to a five-day per week schedule.

Last night the School Board approved a request to ask the Madison County Board of Supervisors for a supplemental appropriation in the amount of \$350,000; therefore I request this amount be appropriated to the Schools by the Madison Board of Supervisors

Thank you for your consideration and your continued support of Madison County Schools.

Sincerely,

Anna Graham
Superintendent

c: Jonathan Weakley
Bobby Frye
Tina Cropp

Madison Primary School
158 Primary School Drive
Madison, VA 22727
540-948-3781

Waverly Yowell Elementary School
1809 North Main Street
Madison, VA 22727
540-948-4511

William Wetsel Middle School
186 Mountaineer Lane
Madison, VA 22727
540-948-3783

Madison County High School
68 Mountaineer Lane
Madison, VA 22727
540-948-3785

TEACHING · LEARNING · CARING

www2.madisonschools.k12.va.us



MADISON COUNTY BOARD OF SUPERVISORS AGENDA

Meeting Date: 11/23/21
Item Number: 4

Subject: Lexipol – Cordico Mental Health and Wellness Solution

Background: During the FY22 budget process, the concern of mental health programs was identified and discussed by County Staff. Most of the discussion and concerns and identified need of the service is within the EMS department. Other departments use different outlets such as Chaplain or Peer group type of incident debrief. The BOS approved the FY22 budget which included a line item for Mental Health Consultation. The budgeted amount for FY22 is \$40,000. The prior County Administrator tasked staff to research and vet mental health service providers and programs. Upon my arrival as County Administrator, I meet with staff to debrief on the need and current identification of services and providers. We have explored options through CSB and Thomas Jefferson EMS Council, as well as a service offered through Lexipol.

Summary of Information: After researching and comparing options, staff has identified the Cordico program through Lexipol as their best option. The service is app based that allows employees within the EMS Department to have 24/7 access to address any mental health concerns. It shall be noted that the mental health need through this service provider is specific for first responders than other non-first response departments who would traditionally receive service through the County's EAP program.

Carl Frazzano, Senior Account Executive at Lexipol, will be present virtually to provide detail and follow up at the meeting.

Recommended Action: Consider approving the service agreement with Lexipol for the period of 1 year, in the amount of \$12,000, and to be reevaluated during each budget year to consider the need and use of service.

Attachments: ☒ Yes ☐ No

Legal Review: ☐ Complete ☐ Pending ☒ N/A

Attachments:

- Lexipol Cordico Wellness Proposal – Madison County Emergency Management
- Cordico Fire – One Sheet



SOLUTIONS PROPOSAL

**PREPARED FOR:**

Madison County Emergency Management (VA)
Director Noah Hillstrom
nhillstrom@madisonco.virginia.gov
540-948-7540

PREPARED BY:

Carl Frazzano
cfrazzano@lexipol.com

2611 Internet Blvd, Ste 100
Frisco, Texas 75034
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Executive Summary

Public safety agencies and local government organizations today face challenges of keeping personnel safe and healthy, reducing risk and maintaining a positive reputation. Add to that the dynamically changing legislative landscape and evolving best practices, and even the most progressive, forward-thinking departments can struggle to keep up.

Lexipol's solutions are designed to save you time and money while protecting your personnel and your community. Our team consists of professionals with expertise in public safety law, policy, training, mental health and grants. We continually monitor changes and trends in legislation, case law and best practices and use this knowledge to create policies, training, wellness resources and funding services that minimize risk and help you effectively serve your community.

THE LEXIPOL ADVANTAGE

Lexipol was founded by public safety experts who saw a need for a better, safer way to run a public safety agency. Since the company launch in 2003, Lexipol has grown to form an entire risk management solution for public safety and local government. Today, we serve more than 8,100 agencies and municipalities and 2 million public safety and government professionals with a range of informational and technological solutions to meet the challenges facing these dynamic industries. In addition to providing policy management, online training, wellness resources, and grant assistance, we provide 24/7 industry news and analysis through the digital communities Police1, FireRescue1, Corrections1, EMS1 and Gov1.

Our customers choose Lexipol to make an investment in the safety and security of their personnel, their agencies and their communities. We help agencies address issues that create substantial risk, including:

- Inconsistent and outdated policies
- Lack of technology to easily update and issue policies and training electronically
- Unchecked mental health needs of staff
- Difficulty keeping up with new and changing legislation and practices
- Inability to produce policy acknowledgment and training documentation
- Unfamiliarity of city legal resources with the intricacies of public safety law
- The need to secure grant funding for critical equipment, infrastructure and personnel

Lexipol is backed by the expertise of 320 employees with more than 2,075 years of combined experience in constitutional law, civil rights, ADA and discrimination, mental health, psychology, labor negotiations, Internal Affairs, use of force, hazmat, instructional design, federal and state grants and a whole lot more. That means no more trying to figure out policy, develop training or wellness content or secure funding on your own. You can draw on the experience of our dedicated team members who have researched, taught and lived these issues.

We look forward to working with Madison County Emergency Management (VA) to address your unique challenges.

Scope of Services

Cordico Firefighter Wellness App

Fire service leaders are increasingly recognizing the need to provide personnel with mental and behavioral health resources. The Cordico firefighter wellness solution enables departments to provide confidential, mobile wellness resources. Our fire service app includes a complete range of self-assessments as well as continuously updated videos and guides on more than 60 behavioral health topics - all designed specifically for first responders. Also included are online accredited wellness courses.

- Connect your personnel to confidential assessments and counseling resources
- Strengthen your wellness culture and empower your peer support team
- Help firefighters cope with the effects of critical events and chronic exposure
- Improve firefighter decision-making, empathy and resiliency, which in turn enhances the service your department provides
- Support department retirees and family members (included with agency subscription)

Peer & Chaplain Support

Peer support teams and chaplains provide invaluable assistance to public safety personnel—but personnel don't always know who these members are or how to contact them. Cordico's wellness app allows for the integration of your agency's peer support and/or chaplains, making it easy for members to quickly connect when they need support.

- Include profiles of your peer support team and chaplains in the app so personnel can see their photos, backgrounds, areas of specialty, etc.
- Enable confidential, one-on-one conversations without the need to go through an agency or city intranet
- Increase usage of peer support and chaplain services

CrisisAlert® One-Touch Dialing

Cordico's CrisisAlert one-touch dialing feature allows personnel who need help to instantly dial all peer support or chaplains with one touch—anonously. The peer support team member or chaplain who answers first is connected to the employee seeking assistance, and the other team members don't know who called. This creates an easier and more trusted way for personnel to access your peer support and chaplain resources. Your personnel don't have to determine who's on duty, who's available or how to reach them.

Therapist Finder

Individuals in crisis or suffering from depression or anxiety don't need additional roadblocks to getting help. But often, that's exactly what happens when public safety personnel try to access counseling services. Cordico's Therapist Finder simplifies and streamlines the process, making it easy for your personnel to locate therapists near them that are approved through the agency's insurance plan.

- Include profiles of therapists in the app so personnel can see their photos, backgrounds, areas of specialty, etc.
- Connect personnel to therapists your agency has vetted as being experienced with treating public safety personnel
- Show therapist locations on an interactive map
- Enable personnel to instantly contact therapists for in-person visit or teletherapy via a confidential portal

Fitness, Nutrition, and Injury Prevention

Recognizing that wellbeing is not just about mental and emotional health, Cordico's wellness apps include resources to support fitness, nutrition and injury prevention.

- Yoga videos offered through an exclusive partnership with Yoga For First Responders
- Nutrition guides
- Guided meditations
- Sleep sounds
- Ability to add agency-specific fitness videos, workout of the day, training videos, etc.

Prepared By: Carl Frazzano
 Phone:
 Email: cfrazzano@lexipol.com

Quote #: Q-24520-2
Date: 8/30/2021
Valid Through: 11/28/2021

Overview

Lexipol empowers first responders and public servants to best meet the needs of their residents safely and responsibly. We are the experts in policy, training and wellness support, committed to improving the quality of life for all community members. Our solutions include state-specific policies, online learning, behavioral health resources, funding assistance, and industry news and information offered through the websites Police1, FireRescue1, EMS1 and Corrections1. Lexipol serves more than 2 million public safety and government professionals in over 8,000 agencies and municipalities. The services proposed below are designed to meet your agency's specific goals and needs.

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	CordicoFire Firefighter Wellness App (12 Months)	USD 20,000.00	40%	USD 8,000.00	USD 12,000.00
	Subscription Line Items Total			USD 8,000.00	USD 12,000.00
				USD 8,000.00	USD 12,000.00
				Discount:	USD 8,000.00
				TOTAL:	USD 12,000.00

*

Notes

FT - 45

Discount Notes

Early Adopter Program Incentive - VA

Customized, Confidential, Mobile Wellness Applications



Fire and EMS professionals are exposed to potentially traumatic calls on nearly every shift. Nationwide, firefighters overwhelmingly report job-related stress has affected their mental health—yet more than 80% of firefighters say they fear being seen as weak or unfit for duty if they ask for help for emotional or behavioral issues. Left unaddressed, stress can lead to self-destructive behaviors and leave firefighters unprepared to take care of community members.

Cordico's wellness solutions address these challenges, providing firefighters and their family members with on-demand access to relevant, trusted and effective wellness resources. Our CordicoFire wellness app offers a complete range of self-assessments as well as continuously updated videos and guides on more than 60 behavioral health topics—all designed specifically for first responders. And it's backed with 5-star customer service covering design, implementation and ongoing support.

When you deploy CordicoFire in your agency, you will:



Connect your personnel to confidential assessments and counseling resources



Strengthen your wellness culture & empower your peer support team



Help firefighters cope with the effects of critical events and chronic exposure



Improve firefighter decision-making, empathy and resiliency, which in turn enhances customer service



Support department retirees & family members (included with agency subscription)

Trusted, Tailored Behavioral Health Support

Cordico's wellness tools and self-assessments are designed to keep your personnel healthy and effective at work. Created by our experienced clinical and scientific staff, these resources are built for both prevention and treatment.

Wellness Tools

CordicoFire includes videos, articles and guides on more than 60 topics. From trouble sleeping to tough calls to work/life balance, these resources are created specifically for firefighters.

- Alcohol and Substance Abuse
- Burnout and Compassion Fatigue
- COVID-19
- Family Support
- Financial Fitness
- Fitness and Nutrition
- Grief and Loss
- Mindfulness
- Parenting Tips
- Posttraumatic Stress
- Psychological First Aid
- Suicide Prevention

Anonymous Self-Assessments

Often, firefighters suspect they are battling a mental health issue but are unsure where to start. CordicoFire self-assessments are completely confidential and deliver highly specific results aimed at providing instant feedback and next-step guidance.

- Adult ADHD
- Adverse Childhood Experiences
- Alcohol Abuse
- Cordico Anger Scale
- Compassion Fatigue
- Depression
- Posttraumatic Stress
- Resilience
- Cordico Sleep Test
- Social Isolation
- Stress
- Well-Being

Available Features

- Customized with your agency's badge, images, engagement incentives and more
- Confidential access & utilization
- Apple iOS & Android compatible
- One-touch calling to peer support & chaplains
- Teletherapy portal with HIPAA encryption
- Therapist finder
- Wellness push notifications

Serving First Responders Since 2002



"The Cordico app has been a game changer for our fire department. This app puts a wealth of information and—most importantly—personal help at our firefighters' fingertips to keep them mentally healthy."

Fire Chief Kris Concepcion
Vacaville (CA) Fire Department



"Ensuring firefighters are emotionally prepared to take care of the public, when the public is having the worst day of their lives, is what keeps fire chiefs up at night. This unique and very affordable solution from Cordico benefits the firefighters, the public, and the community's leadership."

Deputy Chief Billy Goldfeder
Loveland-Symmes (OH) Fire Department



November 19, 2021

To: Board of Supervisors

From: Ligon Webb, County Planner

RE: Potential Temporary Housing Ordinance

Though not codified in Madison County's Zoning Ordinance, many jurisdictions contain provisions for allowing temporary housing (i.e., recreational vehicles) to be located on a parcel as temporary living quarters for various reason; the most common scenario is a home is under constructed on a piece of "raw"/undeveloped land and the owners live on-site (in an RV) until construction is finished.

Currently the County (i.e., Office of Building and Zoning) has allowed individual(s) who have an open and *active* building permit for a dwelling to temporarily live in a RV. At this moment there are roughly five (5) temporary housing (RV) sites in the County, and all are actively constructing a principal dwelling. County staff would like to adopt formal regulations for such scenarios provided certain conditions are met.

Please note, manufactured/mobile homes are excluded from this proposed temporary housing ordinance; manufactured houses are required to adhere to state building code requirements (i.e., tie down requirements) and HUD (Federal department of Housing and Urban Development) construction standards.

The following proposed additions/amendments to Madison County's Zoning Ordinance were formulated by using the existing temporary housing ordinances in Orange County (VA) and Mathews County (VA) as guides.

It is recommended that Temporary Housing be defined in Article 20 (Definitions) of the zoning ordinance; and the zoning ordinance be amended to add an article 20-195A. This definition would read as follows:

Temporary Housing: Temporary housing is a recreational vehicle (RV) intended to provide transitional accommodations for the owner(s) of a single parcel of land while a detached single-family dwelling is under construction and/or undergoing significant renovations, becomes necessary because of a demonstratable emergency, and/or becomes a necessity because of a medical necessity. Temporary housing (RVs) must adhere to all National Fire Protection Association's (NFPA) codes, standards, and recommended practices. Temporary Housing must also adhere to article 15-2, (1), (2), (3) and (4) of this ordinance.

It is recommended that an article 15-2, Temporary Housing, be added to the zoning ordinance. This article would read as follows:

15-2, Temporary Housing, as defined in article 20-195A, may be allowed as outlined below:

- 1) Temporary emergency housing. A recreational vehicle (RV) used solely for temporary emergency housing may be placed and used in all zoning district WHERE SINGLE FAMILY DETACHED DWELLINGS ARE PERMITTED BY-RIGHT at the site of the destroyed or damaged dwelling upon issuance of a temporary zoning permit by the Zoning Administrator, subject to such reasonable conditions prescribed. In such cases, the applicant shall establish some demonstrable hardship, other than medical or financial, brought on by flood, fire, storm, or other natural disaster. Such temporary permit shall be issued for a period not to exceed six months and may be renewed for additional six-month periods not to exceed a total permit period of 24 months. Prior to occupancy of the temporary dwelling, the applicant must follow safety regulations pertaining to building code. The RV shall be removed within 30 days of the expiration date of the temporary zoning permit or within 30 days of the issuance of a certificate of occupancy from the building department, whichever occurs first.
- 2) Temporary housing used during new construction. A recreational vehicle (RV) may be used for temporary housing during the construction of a new single-family dwelling or installation of a new manufactured home in all zoning districts WHERE SINGLE FAMILY DETACHED DWELLINGS ARE PERMITTED BY-RIGHT. This is permissible provided the existing dwelling and the proposed new dwelling are located on the same lot. The

zoning administrator shall, upon application for necessary construction permits by the owner, issue a temporary zoning permit for the temporary housing, and may prescribe reasonable conditions as needed. Such temporary permit shall be issued for a period not to exceed that which is reasonably expected for the construction or installation of the new dwelling, generally not to exceed 12 months. If additional time for construction is needed as shown by the applicant, the zoning administrator may extend such permit for an additional period not to exceed a total permit period of 24 months. Temporary housing shall be removed within 30 days of the expiration date of the temporary zoning permit or within 30 days of the issuance of a certificate of occupancy from the building department for the new dwelling, whichever occurs first. Temporary housing shall be completely removed within six 30 days of the issuance of a certificate of occupancy from the building department for the new dwelling.

- 3) Medical emergency housing. In the event of a medical emergency, a recreational vehicle (RV) may be used as temporary housing for immediate family members, as well as any mentally or physically impaired persons related by blood, marriage, or adoption of the caregiver, or of whom the caregiver is the legally appointed guardian, in a provided the applicant can show a medical need for such housing and obtains a temporary zoning permit from the zoning administrator as provided in this section and in all zoning districts WHERE SINGLE FAMILY DETACHED DWELLINGS ARE PERMITTED BY-RIGHT. The applicant for a medical emergency housing permit shall present a demonstrated need for such housing, including but not limited to medical certificates, doctor's statements, etc. The applicant shall show that he is the owner of record of the tract of land on which the temporary housing is to be located and that the persons to occupy the RV are members of his immediate family. The application shall be filed with the zoning administrator for review and subsequent approval or disapproval. A permit approved pursuant to this section may not be subsequently transferred to the heirs or assigns of the applicant. Such temporary permit shall be issued for a period not to exceed six months and may be renewed for additional six-month periods not to exceed a total permit period of 24 months. Prior to occupancy of the temporary dwelling, the applicant must comply with safety regulations pertaining to building code. The manufactured home or mobile home shall be removed within 30 days of the expiration date of the temporary zoning permit.

- 4) In every instance as described in this section, all dwellings shall be placed accordance with the provisions of this chapter and installed according to all applicable local and state building codes. Prior to the occupancy of any new home as described in this section, a valid well and septic permit shall, as applicable, be obtained from Virginia Department of Health; and a final inspection authorizing occupancy shall be made by the building department. An entrance permit from Virginia Department of Transportation shall be obtained prior to the location of any new driveway onto a state road. Any applicant seeking approval of temporary housing pursuant to this section shall certify via an affidavit their acknowledgement of the terms specified in this section and as may be set by the Zoning Administrator. The Zoning Administrator shall maintain a standard affidavit form for use by applicants.



MADISON COUNTY BOARD OF SUPERVISORS AGENDA

Meeting Date: 11/23/21
Item Number: 6

Subject: Broadband VATI Grant

Background: Madison County is underserved as it pertains to broadband. This is common in rural areas. Madison applied for a VATI grant for the purpose of improving broadband coverage in the county. It was through that VATI application process that Firefly was identified as the service provider who would build out a portion of broadband network in Madison County.

Summary of Information: Recently, the County Administrator received an email from the Thomas Jefferson Planning District informing that the Firefly VATI grant application was being challenged. Century Link is a provider who has challenged the grant application. TJPDP will provide a rebuttal to the challenge on the region's behalf.

Recommended Action: No action required at this time until there is more information available.

Attachments: ☐ Yes ☒ No

Legal Review: ☐ Complete ☒ Pending ☐ N/A

Attachments:



MADISON COUNTY BOARD OF SUPERVISORS AGENDA

Meeting Date: 11/23/21
Item Number: 7

Subject: RSA Mediation Participation

Background: Greene County had requested to withdrawal from as a member of the Rapidan Service Authority. Madison County did pass a resolution supporting the withdrawal of Greene County from RSA. Greene County had requested to the RSA Board to begin the mediation process with RSA. Both parties have agreed to begin the mediation process.

Summary of Information: RSA and Greene County have agreed to mediation and have set a date of December 8th to begin mediation. Madison County RSA members have shared interest to possibly consider the need to appoint a Madison representative(s) to be part of the mediation process.

Recommended Action: Consideration of appointing a Madison rep to the mediation process and seek counsel input from County Attorney.

Attachments: ☐ Yes ☒ No

Legal Review: ☒ Complete ☐ Pending ☐ N/A

Attachments: None



MADISON COUNTY BOARD OF SUPERVISORS AGENDA

Meeting Date: 11/23/21
Item Number: 8

Subject: Memorandum of Understanding between the County of Madison and Lincoln Hockey, LLC. dba the Washington Capitals

Background: Madison County Parks and Recreation, along with community stakeholders, have been in discussion with the Washington Capitals thru shared interest to bring additional recreation or enhanced recreation opportunities to Madison County.

Summary of Information: The MOU between both parties is not binding unless the site location within Hoover Ridge, is developed for the purpose of a hockey rink that meets the criteria outlined as item #1 under the section listed as "The County Shall." Item #1 specifies the need to construct a 100' x 200' asphalt pad and electrical facilities, with the associated site work. Should the County move forward in the future with meeting this criterion then the County would provide written authorization to the Washington Capitals to allow access to the site for installation of the facility; meaning the Capitals would erect the facility.

Recommended Action: Consideration of authorizing the County Administrator to sign the MOU between the County of Madison and Lincoln Hockey LLC. dba the Washington Capitals.

Attachments: ☒ Yes ☐ No

Legal Review: ☒ Complete ☐ Pending ☐ N/A

Attachments:

- Memorandum of Understanding



Madison County Parks and Recreation

Memorandum of Understanding between the County of Madison, Virginia and Lincoln Hockey, LLC dba the Washington Capitals

This Memorandum of Understanding, dated _____, 2021, is between Lincoln Hockey, LLC (dba the Washington Capitals) and the County of Madison, Virginia (a municipal corporation).

The Washington Capitals have offered to provide and install an inline skating rink facility within Hoover Ridge Park (33 Hoover Ridge, Madison, VA 22727), as shown on the attached map labeled Attachment A. This is intended to be a donation to the County. The County has agreed to accept this donation and to assist with the coordination of the installation of that facility.

Therefore, the parties agree as follows:

The County shall:

1. Perform the following work as described on Attachment B, which generally consists of installation of a 100' x 200' asphalt pad and electrical facilities, with associated site work. Be responsible for any permits and inspections required for this work.
2. Issue a written authorization to proceed to the Capitals upon completion of the work described above.
3. Coordinate with the contractor provided by the Capitals to allow access to the site for installation of the facility.
4. Oversee and assist as needed with the installation of the facility.
5. Allow the Capitals to display their primary logo and community logo, including additional corporate partner identities, in the center of the rink surface, on all scoreboards provided by the Capitals, and on two dasher boards. Capitals branding must remain for the life of the facility.
6. When the facility is complete, hold a ribbon-cutting ceremony for dedication of the facilities to the County.
7. Maintain the facility in good condition and perform any needed maintenance and repairs subject to appropriation of funds for that purpose by the County. "Good condition" is defined as safe and playable with no visible damage to the surface, boards or fencing that affects play or safety of players and/or spectators.
8. Allow the Capitals to take photos and video of activities open to the public at the facility, and allow the Capitals to use those images and videos on their website and in marketing materials.

9. Promotion of any other NHL club member team is prohibited. Promotion of the Capitals AHL affiliate club is acceptable upon approval of the Washington Capitals marketing front office.
10. The County shall not install any advertisements on the rink surface, scoreboards or dasher boards that conflict with the official Washington Capitals sponsors. The Capitals shall provide a list of current team sponsors twice a year to The County, who in turn will be prohibited from selling advertisement space to competing companies of anyone on the list.
 - a. Advertisements sold on the rink surface, scoreboard or boards (dasher) must be approved by the Washington Capitals who will be required to provide a response within two weeks of receiving notification.
 - b. The County cannot sell any advertisement space at the rink to a bank or financial institution other than Capital One Bank.
 - c. If The County decides to name the facility, the name must first be approved by the Washington Capitals, who will provide a response within two weeks of notification.

The Washington Capitals shall:

1. Provide the design, engineering, materials, equipment, and construction of the following improvements, in accordance with County design standards, at the Capitals' expense:
 - a. Riley Manufacturing Series R4s Steel Pre-Fabricated Dasher Board System, or its equivalent.
 - b. NOVAPLAY II surface system, or its equivalent.
 - c. Black vinyl-coated chain link fencing, or its equivalent around the perimeter of the rink. This fencing will be 4 feet high on the sides of the rink and 6 feet high on the ends of the rink.
 - d. Black plastic lumber benches, or their equivalent.
 - e. 4" Pre-strung steel goal frames.
 - f. Daktronics MS-2024 or MS-915 scoreboard or its equivalent

These improvements are more particularly described on the plans labeled as Attachment C.

2. Submit specifications for the facilities with an application for plan review to the County of Madison Building Department, and obtain a building permit for the dasher board and fence installation and an electrical permit for installation of the scoreboards. The cost of these permits will be paid for by The County.
3. Begin installing the facility within 120 days of receiving written authorization to proceed from The County.
4. Obtain the following inspections from the Building Department for the scoreboards:
 - a. A footing/foundation inspection for the bases of the scoreboards.
 - b. An electrical trench inspection for the burial depth of the conductors.
 - c. A rough-in inspection for the electrical connection to the scoreboard.
 - d. A final electrical inspection upon completion.

- 5. Assist The County by requiring the Capitals contractors or suppliers to conduct any work that may be required under the warranty of the facility and its components.
- 6. Provide hockey equipment, at its expense, to the Madison County Public Schools (Madison Primary School, Waverly Yowell Elementary School, William H. Wetzel Middle School, and Madison County High School).
- 7. To the extent that grant funds permit, provide instruction for teachers and staff at the Madison County Public Schools on street hockey and how to teach students to play street hockey, including providing a written curriculum for teaching street hockey to each of the schools.
- 8. To the extent that grant funds permit, train Madison County Parks and Recreation personnel to run programming at the rink for the benefit of the public.

Covered in warranty from Riley.

- 1. Provide written documentation confirming that The County is eligible for two years of warranty coverage by manufacturer of the facility.

This MOU shall be in force from the date stated at the top of the document and remain in effect for the life of the facility.

COUNTY OF MADISON

LINCOLN HOCKEY, LLC

Date: _____

Date: _____